

Military Joe

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EDUCATION

MBA – University of New York, 19xx

Bachelor of Science – United States Air Force Academy, 19xx

Major – Business Management

Professional Military

Armed Forces Staff College – September 19xx to December 19xx

Air War College – Marshall Air Force Base, August 19xx to June 19xx

Air Command and Staff College – Marshall Air Force Base, August 19xx to June 19xx

Squadron Officers School – Marshall Air Force Base, June – July 19xx

MILITARY HISTORY

Promoted to Colonel on June 8, 19xx. Possess Top Secret security clearance with Special Background Investigation.

Received United States Air Force Commission through the United States Air Force Academy, June, 19xx.

Vice Commander, 991st Xxxx Wing, Xxxx AFB, XX – Second in command of Air Force's largest wing; more than 9,000 active duty personnel, \$6 billion in assets/resources, and an operating budget of \$95 million. Maintain combat readiness of unit.

3/20xx – present

Commander, 991st Support Group, Xxxx AFB, XX – Commanded 1,000 personnel and managed \$65 million budget for base operations; provided mission-essential civil engineering, services, education, base security, human resource development, information management, and communications support.

2/19xx – 2/20xx

Deputy Chief, Requirements Division, Headquarters, U.S. Xxxx Xxxxxx, Xxxxx AFB, XX – Planned and developed near and far term warfighter space requirements. Supervised initiatives linking future space system requirements to near-term acquisition process.

6/19xx – 1/19xx

Student, Air War College, Maxwell AFB, AL – Senior leadership selective assignment, top X percent of peer group.

7/19xx – 5/19xx

Deputy Commander, 999th Operations Group, Xxxx AFB, XX – Second in command of over 1,600 officers, enlisted personnel and civilians, operating more than 50 Department of Defense and allied nation satellites - \$60 billion in operational assets.

8/19xx – 6/19xx

Commander, 999th Missile Squadron, Xxxx AFB, XX – Commanded missile unit comprised of 50 officers, 20 non-commissioned officers, and facilities - \$200 million in assets.

7/19xx – 7/19xxx